

## FAQ's - Building Inspection & Permits

- **Do I need a permit for a fence and how tall can it be?**
  - ✓ Permits are required on all fences built, including replacement of existing fences. All fences have to be approved by the Castle Hills Architectural Review Committee (ARC) prior to submittal for permitting. Minor fence repairs do not require a permit.
- **Where can I put my outdoor structure, and what materials can I use to build it?**
  - ✓ Structures such as patio covers, outdoor kitchens, or pergolas may be built as long as they meet setback criteria for that lot, obtain approval from the ARC and are submitted for permitting. Materials used will be governed by the ARC. [Read the Castle Hills Design Guidelines](#) to determine the setback and specifications for your specific phase of the neighborhood.
- **Do I need a permit to repair or replace my roof (shingles)?**
  - ✓ A permit is required for complete roof replacement only, not for repairs. You must contact the ARC to obtain approval for shingle specifications. Permits for roof replacement are based on the total value of the work.
- **Are raised flower beds required to be permitted?**
  - ✓ Raised flower beds are considered as "retaining walls" and should be approved through the ARC and submitted for permit with DCFWSD. Permit fees for this project type will be based on the value of the work.
- **How do I know if my project requires inspections and what inspections the DCFWSD requires?**
  - ✓ The District staff will be able to clarify any and all inspection requirements; you can call and speak to our Plans Examiner or Inspector at any time. For more specific inspection questions and specific codes enforced by the District, you can also go to the [DCFWSD Inspection Guidelines](#).
- **Do I need a permit to have a block party or gathering in one of the parks?**
  - ✓ These type gatherings are considered "Special Events" by the District and are required to be permitted. A Special Event Permit application must be filled out and approved prior to the event taking place. Fees associated with the permit will be determined by the type of event along with any additional services requested.
- **Where can I put my accessory building?**
  - ✓ A detached garage, storeroom, utility room, cabana, servant's quarters or similar used detached buildings shall be considered an accessory building. Accessory building shall have the same setbacks as the main building. Accessory building shall be located on the rear one-half of the lot and must be ten feet from the main building or provide fire-rated construction required by the building code.